



Mrs A D Thorpe  
Head Teacher

# St John Vianney Catholic Primary School

Hillhead Road  
West Denton  
Newcastle upon Tyne  
NE5 1DN

Telephone: 0191 2672233  
[office@stjohnvianneynewcastle.org](mailto:office@stjohnvianneynewcastle.org)  
[www.stjohnvianneynewcastle.org](http://www.stjohnvianneynewcastle.org)

*Through following Jesus, we aim to be a caring, happy school, where everyone is valued and appreciated and can reach their true potential. We hope to act justly, love tenderly, and walk humbly with our God.*

## **READY, RESPECTFUL, SAFE**

Friday, 4<sup>th</sup> October 2024

Dear Parents/Carers,

I would like to express a heartfelt **thank you** to everyone for such a warm welcome into the role of SENDCO at St John Vianney. As some of you will know, I started at the school over ten years ago as a fresh new NQT! However, the role of SENDCO is new to me this school year.

Over the final weeks of the Summer term, I spent a significant period of time completing a detailed handover with Mrs Watanabe, the previous SENDCO. Since the start of this academic year, I have been working with class teachers and teaching assistants to ensure that first and foremost, all children are settled and happy in school and that really has been our key focus. At the same time, I have been learning about the individual needs of your children and how best we can support them at St John Vianney. It has been a real privilege getting to know your children.

As you can imagine, this is a big task at such a large school – and in a new building at that! Children's SEN support plan targets have continued from last academic year and children's progress will be reviewed at the start of next half term, and then new targets will be set. You will be offered a meeting to discuss these SEN support plans at around the same time as parents' evenings.

I would like to take this opportunity to reiterate that it is the responsibility of all class teachers to ensure that the needs of learners with SEN are met as fully as possible in their classrooms. If you have a query with regards to SEN in your child's class, **I ask that in the first instance, you speak to your child's class teacher.** When needed, any issues or actions can be elevated to me and of course I am more than happy to discuss them with you at this point. This process will also ensure that all teachers are kept fully informed about the ever-adapting nature of SEN needs in their classes. For your information, my working days are currently Wednesday to Friday.

As always, I appreciate your patience as all staff endeavour to support inclusion for all of our learners. I look forward to working in partnership with you to support your children as fully as we can together.

Best wishes,

K. Spencer  
Mrs K Spencer  
SENDCO/ Assistant Head Teacher

