***On completing this form, you (the person requiring support) have given consent to be referred to Skills for People so that we can support you. You can find out how we use your personal information by visiting www.skillsforpeople.org.uk.***

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| --- | --- |
| **Parent/Carer Details**  Name of Parent/Carer(s):    Please circle: Parent / Carer / other please state:  Address:  Postcode:  First language: | Home phone number:  Mobile phone number:  Email:  Interpreter needed: Y/N |

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| **Child / Young Person Details**  Name:    Date of Birth:    Gender:    Diagnosis or support needs: |

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| **Support Needed**  Information / Advice / Signposting  Funding / Grant Support  Housing  Education  Behaviour Support Workshop  Coffee Mornings  Benefits  Other or further detail |

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| **Professional Referrers**  Name of Referrer:  Job Role:  Organisation: | Tel:  Email:    Available for a joint visit: Yes / No |

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| **Are there any risks we need to know to keep people safe?**  Yes  No  **You must complete this question before Skills for People can accept this referral.**  If yes, please give details: |

|  |  |
| --- | --- |
| **Ethnicity**  Choose one option that best describes your ethnic group: | |
| Prefer not to say  **White**  English/Scottish/Welsh/Northern Irish/UK  Traveller  Any other White background    **Black/African/Caribbean/Black UK**  African  Caribbean  Any other Black/African/ Caribbean background | **Asian/Asian UK**  Indian  Pakistani  Bangladeshi  Chinese  Other Asian background    **Mixed ethnic background**  Mixed ethnic background    **Other ethnic group**  Arab  Any other ethnic group |

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| **Can we send you some helpful information by email or post while you are waiting for one of the team to contact you? There may be a waiting time which can vary from 4 – 6 weeks.** YesNo  **We send out a regular mailing list with information, advice and activities**  **Would you like to be added to our mailing list?** YesNo  **Would you also like to be added to the Newcastle Parent Carer Forum mailing list to receive their newsletter and information?** YesNo |
| **Please return this completed form to Skills for People:**  **By email:** [information@skillsforpeople.org.uk](mailto:information@skillsforpeople.org.uk)  **By post**: 4 Glendale Terrace, Byker, Newcastle upon Tyne, NE6 1PB  **Contact tel no:** 0191 2818737 |