



Mrs A D Thorpe  
Head Teacher

## St John Vianney Catholic Primary School

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*Through following Jesus, we aim to be a caring, happy school, where everyone is valued and appreciated and can reach their true potential. We hope to act justly, love tenderly, and walk humbly with our God.*

**READY, RESPECTFUL, SAFE**

3<sup>rd</sup> June 2025

Dear Parent and Carers,

As you all know, we are all working under very challenging temporary conditions and the difficulties of RAAC and temporary buildings. As we try and improve one area for our children, it has consequences on other areas; however, we are always prioritising the learning space for our children during these temporary conditions.

The extension to the playground has vastly improved the space needed for our children to access during the school day, however this has led to a temporary bottle neck for parents at the end of the school day during collection time.

### Morning Drop off arrangements

This is working well except for the number of children arriving late. School starts at **8:45am** and any child arriving after this time is marked late in the register, the government now wants us to track and report all late attendances for further sanctions. **The internal school green gates, beside the main school yard are going to be locked at 8:45am every morning. Any child who arrives after this time must be escorted to these locked gates by their parent/carer and handed over to staff, as they are late for school.**

### Update on the after-school dismissal arrangements

Year Group	Collection point	Time
Nursery	Parents/carers walk down the right-hand side path and collect their child from staff through the white fire door entrance	<b>3pm</b> collection
	Wednesday morning collection <b>11:05am</b> staff will meet parents at the main gate and bring the children out to the gate	Wednesday morning collection <b>11:05am</b>
Reception	Collect children as normal from the main school yard	Main gates open at <b>3:00pm</b>
Year One	Collect children from wooden stairs outside classroom	Main gates open at <b>3:00pm</b>



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Year Two	The class teacher will line the children up and walk them in a line to the green gates beside the early years yard and dismiss them from there as normal	<b>3:15pm</b>
Year Three	The class teacher will line the children up and walk them in a line to the green gates beside the early years yard and dismiss them from there as normal	<b>3:15pm</b>
Year Four	The class teacher will line the children up and walk them in a line to the green gates beside the early years yard and dismiss them from there as normal	<b>3:20pm</b>
Year Five	The class teacher will line the children up and walk them in a line to the green gates beside the early years yard and dismiss them from there as normal	<b>3:25pm</b>
Year Six	The class teacher will line the children up and walk them in a line to the green gates beside the early years yard and dismiss them from there as normal	<b>3:30pm</b>

It is essential that parents and carers only come forward to the green gates when their child's class teacher comes to the front of the line. We have spread out the dismissal time slightly, to ease the congestion. Once you have collected your child, please move back from the gates to avoid creating a bottle neck. We appreciate that this is a narrower space than we had previously, however the benefit to the children during the day in terms of a much larger outside space, is significant.

Please be patient as staff dismiss children and stand back until your year group teacher is at the front of the line. You are welcome to stand under the old nursery veranda, whilst waiting for siblings. The early years yard allows parents/carers to spread out whilst waiting to collect their child.

Child minders are asked to arrive in the main school yard at 3pm, this enables them to bring their buggies through the gate prior to the build-up of parents. Can I please ask child-minders to wait with their children on the left-hand side of the main school yard next to the old nursery school building. Please also ensure that the children they have collected are stood with them and not running around the yard.

Cuba after school club staff are asked to wait with their children on the right-hand side of the main school yard next to the Lindisfarne building. Please may they also ensure the children they have collected are stood with them and not running around the yard.

We appreciate that none of this is ideal, and the difficulties of working around a temporary RAAC building site is always going to present ever changing challenges. However, with your support, we know that we can always make this work for the best of our children. We thank you for all your on-going support, patience and understanding at this time.

Best wishes,

A D Thorpe  
Mrs A D Thorpe  
Headteacher